ADELEKE MOSES OLUWATOFUNMI

AI Automation Specialist | Business Process Automation Expert | Intelligent Systems Analyst

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PROFESSIONAL SUMMARY

AI Automation Specialist with hands-on experience designing intelligent automation solutions that streamline business operations, improve workflow efficiency, and enhance customer experiences. Skilled in AI workflow development, business process automation, intelligent systems analysis, and LLM integration using modern automation platforms. Combines strong analytical thinking, automation expertise, and business process optimization to deliver scalable solutions that reduce manual effort and improve operational performance across diverse industries.

CORE COMPETENCIES

- **AI Automation & Intelligent Systems**: AI Automation, Intelligent Systems Analysis, Business Process Automation, Workflow Design, AI Agents, Prompt Engineering, LLM Integration, Process Optimization, Intelligent Document Processing
- **Automation Platforms & AI Technologies:** n8n, Zapier, Make (Integromat), UiPath, Automation Anywhere, Microsoft Power Automate, Node-RED, Apache Airflow, OpenAI API, Anthropic API, LangChain, LlamaIndex, Vector Databases, Airtable
- **Data Analytics & Process Improvement:** Process Mapping, Workflow Orchestration, Business Analysis, KPI Development, Dashboard Reporting, Microsoft Excel, Power BI, Tableau, Quality Assurance, Automation Testing, Systems Thinking
- **Soft Skills:** Problem Solving, Critical Thinking, Stakeholder Management, Client Consulting, Cross-functional Collaboration, Technical Documentation, Communication, Adaptability, Project Coordination, Continuous Improvement

PROFESSIONAL WORK EXPERIENCE

AI Training Specialist (Remote)

Outlier AI & Handshake AI 2023 – Present

Global AI training platforms focused on improving the performance, accuracy, and reliability of large language models through human feedback, evaluation, and data annotation.

- Improved AI model performance by evaluating, validating, and refining AI-generated responses across multiple real-world scenarios.
- Performed quality assessments that enhanced response accuracy, consistency, and compliance with project requirements.
- Applied analytical thinking to identify errors, improve datasets, and support continuous AI model optimization.
- Worked within strict quality standards while consistently meeting productivity and delivery targets in remote, fast-paced environments.
- Collaborated with global project teams to improve AI training workflows and maintain high-quality output.

Website Content Writer (Remote)

Upwork 2021 – Present

Global freelance marketplace connecting businesses with independent professionals for digital services across multiple industries.

- Delivered SEO-optimized website content, articles, landing pages, and business copy for clients across multiple industries.
- Produced high-quality technical and business content that improved website engagement and online visibility.
- Translated complex concepts into clear, reader-friendly content tailored to different audiences.
- Managed multiple client projects simultaneously while maintaining high delivery standards and meeting deadlines.
- Built long-term client relationships through consistent quality, professionalism, and effective communication.

AI AUTOMATION PROJECTS

AI Automation Specialist
TS Academy 2026
A practical AI automation training program focused on intelligent workflow automation, AI integrations, and business process optimization.

Gym Subscription Automation Workflow

- Designed and implemented an automated customer onboarding and subscription management workflow.
- Automated customer registration and synchronized user records with Airtable databases.
- Configured automated renewal reminders and subscription update notifications, significantly reducing manual administrative tasks.
- Improved operational efficiency by creating an end-to-end automated customer lifecycle process.

AI-Powered Email Classification System

- Developed an intelligent email automation workflow that automatically categorizes incoming emails based on predefined business rules.
- Reduced manual email sorting through automated classification and routing.
- Improved communication efficiency by ensuring emails reached the appropriate categories instantly.

AI Business Concierge for a Restaurant

- Designed and deployed an AI-powered virtual concierge capable of handling customer inquiries and providing instant business information.
- Integrated conversational AI to improve customer engagement and support availability.
- Created an intelligent customer interaction workflow that enhanced service efficiency while reducing response times.

CERTIFICATIONS

- AI & Automation – TS Academy 2026
- Project Management – Dexa 2025
- Communication and Soft Skills Expert – Jobberman Nigeria (Certificate No. 4122121)

EDUCATION

Bachelor of Science (B.Sc.) – Agricultural Economics
Obafemi Awolowo University 2026

KEY ACHIEVEMENTS

- Designed multiple end-to-end AI automation workflows solving real-world business challenges.
- Built intelligent workflow solutions integrating AI, Airtable, and automation platforms.
- Gained practical experience training and improving enterprise AI models on international AI platforms.
- Successfully delivered digital content solutions for clients across diverse industries through freelance consulting.
- Developed expertise in identifying automation opportunities and translating business requirements into scalable AI-driven solutions.